

# VAM® SERVICES

**CONCESSION REQUEST FORM PROCESS ON MR. HELP  
13TH AUGUST 2020**

# WHEN A CONCESSION REQUEST FORM SHOULD BE USED?

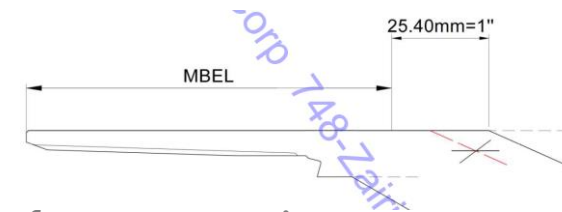
In order to request VAM® to answer to a deviation you have identified to the VAM standards (TSLIs documents, drawings, gauging procedures).

- The deviation maybe on a manufactured part or on a drawing of a part.
- The Concession Request Form is a document that is signed and recorded.

## Main cases of request of deviation are:

### 1. For design or manufacturing of accessories

- Blanking dimensions not comply to VAM® Website blanking
  - Example: BOX OD undersize, BOX ID undersize, ...
- Design not comply to VAM® TSLI rules
  - Example: diameter below BED at a distance less than MBEL + 1 inch from connection, ...
- Connection has not been validated for one size &/or material.
  - Example: VAM 21 using 75 KSI SMYS.



### 2. Connection issue such as:

- Dent on connection
  - If out of VAM® TSLI 347 (Visual defect on VAM connection)
- Make-up graph conformance
  - If out of VAM® TSLI 440 (Horizontal Make-up of VAM® connection)

# WHO RAISES THE CONCESSION REQUEST FORM?



Accessory design Concession Request Form shall be raised by the company which has designed the accessory.

- The company is responsible to provide the approved Concession Request Form to the VAM® Licensee that performs the manufacturing operation or the make-up.
- We strongly advise the company which intend to use a VAM® connection to contact VAM® during the design stage.

Connection or manufacturing Concession Request Form will be raised by the VAM® Licensee.

- It is mandatory for the licensee to include the Concession Request FORM # in their COC

**REQUESTER:**

*Important note:*

<i>If the concession request is related to...</i>	<i>blanking dimensions issues or accessory design issues towards VAM® requirements</i>	<i>VAM® connection issues</i>
<i>...then the concession request shall be filled out and sent by...</i>	<i>the company which has designed the accessory</i>	<i>the VAM® licensee</i>

# HOW TO USE CONCESSION REQUEST FORM?

## 1. Download the CRF available on VAM® Services website



HOME | LICENSEE NETWORK | SERVICES | NEWS | PRESSURE TEST FIXTURES | PROTECTORS | TOOLBOX | MR HELP | MYVAM®  
MR HELP  
**CONCESSION REQUEST**  
CONCESSION REQUEST

**VAM SERVICES**

**VAM® NETWORK**  
World-wide network of more than 200 accessories and repair shops licensed to cut threads of the VAM® product line.


**VAM® BOOK**  
The latest revision of VAM® Book is now available on pdf. Get it for free now!

**NEWS**  
VAM® Services Awards 2018 (410 Kb) 2018-December-17  
In recognition of the performance of VAM® Licensed companies, every year VAM® Services presents awards for the best performance. Read more...

**TOOLBOX**

- > Connection Data Sheet
- > Blanking Dimensions
- > Data Sheet Comparison
- > Mix Torque Calculation
- > Storage compounds
- > Running compounds
- > Mister HELP

**vallourec**  
Visit our Vallourec OCTG website

	CONCESSION REQUEST	VAM® Services Ref.: <a href="#">VAM® reference</a>
	SUBJECT: Subject	Requester Reference: # Licensee number
		Date: <input type="text"/>
		Page: 1

To be filled by the Requester  
To be filled by VAM® Services  
Please fill all the fields of the form (if not applicable, enter NA)

Description of matter and facts:		
REQUESTER:		
Important note:		
If the concession request is related to...	blanking dimensions issues or accessory design issues towards VAM® requirements	VAM® connection issues
...then the concession request shall be filled out and sent by...	the company which has designed the accessory	the VAM® licensee

Name of the Company:  Name of the Company  
Name of the Workshop:  Name of the Workshop  
Location (City, Country):  City, Country  
Requester's name and surname:  Requester's name and surname  
Requester's internal NCR report number to be attached with the request:  Internal NCR report number

**CONNECTION**  
Type of thread:  Type of thread  
Type of accessory:  Type of accessory  
Material (Carbon steel, 13Cr, S13Cr, CRA...):  Material  
Grade (ksi value or commercial name):  Grade  
YS min:  YS min ksi  
YS max:  YS max ksi  
UTS:  UTS ksi  
Diameter in inches:  diameter in inches  
Wall thickness:  wall thickness  
In case of Hanger:  
- presence of Inconel® inlay? Yes/No  
- if yes, details (type of inlay, location):  inlay details  
Piece status:  Piece status  
VAM® connection status:  VAM® connection status

**CUSTOMER**  
Client:  Client  
End user:  End-user  
Order number:  Order number

**PARTS IDENTIFICATION**  
Number of pieces involved:  Number of pieces involved  
Parts reference:  Parts reference

**PROBLEM DESCRIPTION**  
(Attach a drawing or a hand sketch or pictures for better understanding)  
Problem description:

**REQUESTED DEADLINE** (a minimum of 5 working days is necessary):

CRF04-002 Rev11.11.22.2018  
Document available on <http://www.vamservices.com>

# HOW TO USE CONCESSION REQUEST FORM? (CONTINUED)



## 2. Fill-up all the information require in the concession request.

*The information given must be clear and precise to prevent delay in processing*

	CONCESSION REQUEST	VAM® Services Ref.: <u>VAM® reference</u>
	SUBJECT: Subject	Requester Reference: # <u>Licensee number</u> Date: <u>Date</u> Page: 1

## 3. Gather all supporting document (pictures, drawings, and so on ...) and dimensions (location, depth, and so on ...) that maybe needed to evaluate the scope of the deviation.

*Include them inside the Concession Request Form preferably.*

To be filled by the Requester  
To be filled by VAM® Services  
*Please fill all the fields of the form (if not applicable, enter NA)*

**Description of matter and facts:**

REQUESTER:  
*Important note:*

<i>If the concession request is related to...</i>	<i>blanking dimensions issues or accessory design issues towards VAM® requirements</i>	<i>VAM® connection issues</i>
<i>...then the concession request shall be filled out and sent by...</i>	<i>the company which has designed the accessory</i>	<i>the VAM® licensee</i>

Name of the Company: Name of the Company  
Name of the Workshop: Name of the Workshop  
Location (City, Country): City, Country  
Requester's name and surname: Requester's name and surname  
Requester's internal NCR report number to be attached with the request: Internal NCR report number

CONNECTION  
Type of thread: Type of thread  
Type of accessory: Type of accessory  
Material (Carbon steel, 13Cr, S13Cr, CRA...): Material  
Grade (ksi value or commercial name): Grade  
YS min: YS min ksi  
YS max: YS max ksi  
UTS: UTS ksi  
Diameter in inches: diameter in inches  
Wall thickness: wall thickness  
In case of Hanger:  
- presence of Inconel® inlay? Yes/No  
- if yes, details (type of inlay, location): inlay details  
Piece status: Piece status  
VAM® connection status: VAM® connection status

CUSTOMER  
Client: Client  
End user: End-user  
Order number: Order number

PARTS IDENTIFICATION  
Number of pieces involved: Number of pieces involved  
Parts reference: Parts reference

PROBLEM DESCRIPTION  
(Attach a drawing or a hand sketch or pictures for better understanding)  
Problem description

REQUESTED DEADLINE (a minimum of 5 working days is necessary):

FORM-400 Rev11, 11.12.2018  
Document available on <http://www.vamservices.com>

## 4. Raise a Mr. Help question on the [VAM website](#)

- Select the sounded “Subject” for the Mr. help question
- Inside the “Question” input box please state that you are raising a Concession Request Form.
- If you need attach any supporting document not included inside the Concession Request Form.

# HOW TO USE CONCESSION REQUEST FORM? (END)



5. Sender will receive within the next 90 minutes the Mr. Help acknowledgement of the question record with its ID number.

## *Example*

Vallourec VAM® Services Mr. Help (MH-35642) CDS

Mr Help <mrhelps@vamservices.com>

Thu 6/18/2020 1:11 PM

Dear Siti Zairina Sidi ,

We successfully received your request.

The request ID is: **MH-35642**

### Request:

Dear Sir We had completed the threaded of 5.1/2" 20# VAM TOP PIN with the PED based on HAL-NS-001 rev 60. The equipment design having groove within the MPEL + 1" . Will this groove affect the performance of the connection Thank & Best Regard Siti Zairina Sidi

You will soon receive a first answer by email. Any further correspondence on the same topic will go through this email (please do not modify the subject).

in case you would not receive any answer in a reasonable period of time, please feel free to answer this email to send a reminder.

Kind regards,

The Mr. Help Team

## NOTES:

- Do not modify the title of this email of acknowledgement whenever you keep sending emails on this topic to Mr. Help.
- Mr. Help only works on working days and it takes most of the time at least five (5) working days to reply a Concession Request Form. It can take much more time in some complex cases.

**In case of urgent request, please state clearly your deadline inside the form !**